Final

Faculty Meeting
Location: Zoom Virtual Meeting
Date: May 1st, 2020 | 2:00 – 4:00 PM


Regrets: n/a

Approval of Agenda: add “Arca - Provincial Digital Library “to the Other Business section; agenda approved

Approval of Minutes from April 9th, 2020: minutes approved

1. Directors Update (LF)
   o See written reports
   o Luanne will send out a revised version of Policy 108 document and gather everyone’s input in preparing a final document which will be voted on in the Fall

2. Committee Reports

   • Leadership Committee (LF)
     o See written report

   • Equity and Diversity Committee (JB)
     o See written report

   • Curriculum & Assessment Committee (VL and RAH)
     o See written report
• **Doctoral Studies (HOB)**
  - No written report
  - May planning meeting will be re-purposed due to shifting priorities; more information to come from Heather and Luanne

• **Awards Committee (EM)**
  - See written report

3. **Lead Reports**

• **FNCC (AP)**
  - See written report

* Heather O’Brien left the meeting at 2:58 PM

4. **Graduate Advisor Report (LN)**
  - No written report
  - Lisa and Sandy are working on creating a document to address the standing deferrals requests and will send the document out to all faculty members
  - New information on emergency bursary fund has been sent out to registered doctoral students
  - Dedicated resources and financial aid for graduate students are available through UBC Enrollment Services
  - Lisa encouraged iSchool students to continue checking the COVID-19 webpage on the G+PS website in order to receive the most updated information

5. **Administration & Facilities Report (VR)**
  - See written report
  - Hiring students: a new webpage is setup with an AIR form for requesting a hire as well as clarifying information and a cost calculator [https://lais.air.arts.ubc.ca/faculty-staff/finance/student-hiring/](https://lais.air.arts.ubc.ca/faculty-staff/finance/student-hiring/)
  - Furniture is still not allowed on faculty UBC Professional Development funds
  - Alissa has moved to the Arts Service Center; there will be an AIR form forthcoming that is recommended for claims, but isn’t required (i.e. emails are still acceptable). Completing the AIR form removes the need to do a summary sheet
  - We are moving forward on the emergency bursary for students
  - Summation was given on current plans for the virtual graduation reception in June
6. **Educational Coordinator Report (KD)**
   - See written report

7. **Other Business (EM and RAH)**
   - BA Minor in Informatics updates (EM): Eric provided progress updates on the initial consultations with a wide range of Arts units and student groups
   - Arca - Provincial Digital Library (RAH): Richard briefly showcased the Arca platform and invited faculty members interested in using the platform in their respective courses to review the platform further and contact him for feedback

   **Motion to adjourn by Lisa Nathan, seconded by Luciana Duranti**
   **Adjourned at 3:51 PM**